

### **Task Analysis: Making a cup of coffee**

1. Lifts kettle from base
2. Turns on tap
3. Fills kettle to appropriate level
4. Turns off tap
5. Returns kettle to base
6. Switches on kettle
7. Takes a cup out of the cupboard
8. Takes jar of coffee out of cupboard
9. Gets teaspoon from drawer
10. Opens jar of coffee
11. Puts teaspoon in jar and fills spoon with coffee
12. Puts teaspoon of coffee into cup
13. Waits for kettle to switch off when boiled
14. Pours water into cup to appropriate level
15. Takes jug of milk out of fridge
16. Pours appropriate amount of milk into cup
17. Stirs coffee with spoon

NB Steps 15-17 can be omitted if individual does not take milk in coffee

NB Additional steps can be added if individual takes sugar in coffee